**CUMBRIA AMATEUR SWIMMING ASSOCIATION**

Minutes of the Executive Meeting held on Sunday 30th September 2018 at Wigton RUFC at 10.30am

**Present:** Martin Tickner (Secretary & President), Keith Chisholm (Treasurer), Matthew Hinde (Chair), Mark Ralph (Vice-Chair), Craig Heggie (Workington), Juliet Caldwell (Ulverston), Lesley Capstick (Ulverston), Shaun Winstanley (Workington), Stuart Cogan (Carlisle Aquatics), Karen Prokas (Carlisle Aquatics), Helen Smith-Ward (Volunteer Coordinator), Raymond Watson (Past President), Eleanor Walsh (Cockermouth), Lora Nicholson (Cockermouth), Jenny Woodburn (Kendal), Ian Richardson (Copeland), Ian Powley (Penrith)

1. **Apologies for absence:** Julie Johnson (Kendal), Ray Browne (Barrow), Graham Pearson (Masters Secretary), Muriel Moffet (Carlisle Aquatics), Sam Bell (Diddy League Secretary), Julie Routledge (Workington)
2. **Minutes from the previous meeting (17th June 2018)** were signed as a true record of the meeting with the following amendments. Item 7 (h) change of dates for Kendal age groups, now 19th/20th January. Item 7 (i) should read the 2019 Winter Meet not 2109. Item 7 (g) the cost of the Kendal pool cannot be confirmed as not exceeding £1500. Julie Johnson will negotiate with the Leisure Centre for the best price possible.
3. **Actions arising from the previous minutes:**
4. Item 7 (d) Karen Carter still needs to be contacted to arrange a Team Manager Module course.
5. **Clarification of voting rights at Executive Meetings and ACM** – Martin reported the current position as to who can vote at executive meetings as outlined in the current constitution dated 2011. It clearly needs updating, Keith and Martin will look at this issue and put a proposal together for the ACM to consider. **ACTION**
6. **Winter Meet 2018 and Age Groups 2019** – The promoters conditions for the Winter Meet are on the Cumbria website and the entry file has been sent out to clubs. Martin has produced a list of roles and duties which will be distributed to all clubs shortly. Copeland ASC has kindly offered to organise the raffle tickets, floats and raffle prizes for all 4 sessions. Lesley will send out a letter to all clubs asking for the County Championship trophies to be returned at the Winter Meet. The trophies are to be handed over at say between 12pm and 2pm on both days. Lesley will confirm times etc. in her letter. Lesley will also confirm with Rosie Huggon regarding the ribbons. The new plastic water bottles have arrived and will be given free of charge to all officials including trainee. Swimmers and coaches are able to purchase a bottle for a small charge if they wish. The promoters conditions for the age groups are also on the website, the programme has been amended from 2018 to heats followed by finals with presentations to be madeasap after each final. A 1500m freestyle event for ladies and a 800m freestyle event for men have been included. The qualifying period is 5/2/18 to 19/12/18 and the qualifying times for 2018 will be used. The entry file is in progress and should be ready by mid-November. Roles and duties for all clubs will be sent out in due course. Eleanor asked that all clubs should provide entry times for their relay teams to ensure that the heats are fair. Keith has referred to the General Data Protection Regulations in the promoters conditions and all clubs should be aware that swimmers details are held on computer.
7. **General Data Protection Regulations** – All clubs should now be aware of these regulations and should have a Privacy Policy in place. As part of his work for the regional board Keith has been looking as to what is required for Cumbria. Keith has produced a data audit with help from Mark which will be circulated to all relevant people for completion. **ACTION**
8. **Inter-Association Competition 2019** – Keith recently attended a meeting of all the competing associations and confirmed that the competition will take place on 22nd June 2019 at Workington. North Mids have dropped out leaving only 4 teams and it is unclear as to whether the remaining associations will want to travel to Cumbria. It was agreed that Cumbria want the competition to continue when Keith reports back to the next meeting in late November/early December. If the competition does go ahead at Workington all the other clubs in the County will need to provide support to Workington ASC. Jenny said that the Kendal coaches would probably be happy to act as team management again.
9. **England Talent County Pathway Update** – The final weekend takes place at Kendal on 21st October. Graham has asked that Linda Womack takes over as lead coach. There has been some positive feedback from clubs, and the swimmers appear to be enjoying the coaching sessions. It was agreed that we continue in 2019.
10. **Grant Applications Update** – Two further applications for grant funding have been received from Ulverston ASC in respect of Ruth Parker and Felicity Boyle. The applications meet the criteria and the funding was granted. Keith asked whether Rebecca Rimmer-Evans has carried out any voluntary work on behalf of the County. It was agreed that Rebecca should help at the Talent Pathway training at Kendal if she is available.
11. **Cumbria ASA Constitution** – Cumbria ASA will need to update their Constitution in 2019 and it is clear that the current constitution is not fit for purpose. There is a new model constitution which we can look at. It was agreed that a small sub-committee look at the Constitution over the next 6 months before it comes back to the Executive for approval. Anyone willing to sit on the sub-committee should contact Martin. **ACTION**
12. **Reports**
13. **Treasurer –** Keith confirmed that the association has funds if £12886.69 in the Nat West account and £4859.52 in the Barclays account (ring fenced for training grants). The main expenditure at this time of year is to support the County team who travel to Sheffield on 6th October.
14. **Championship Secretary –** The list of duties and roles for the Winter Meet will be sent out shortly followed by the age groups duties.
15. **Meet Organiser –** Nothing to report
16. **Diddy League Secretary –** Sam forwarded a report relating to the grand final and congratulated the winning teams and all clubs and swimmers that took part in the 2018 competition. In advance of the 2019 competition Sam has put forward some suggestions as follows: 1. Split the finals into an A and B Final. 2. Only allow Cumbrian teams through to the final. 2. Only allow Cumbrian teams to compete in the league. 4. Leave things as they are. These options need to be put forward as a firm proposal to be considered at the ACM.
17. **Masters Secretary –** Craig reported on an excellent week at the European Masters in Slovenia in early September. Graham Pearson came away with a bronze medal in the 100m breaststroke. Ian Richardson proposed that Graham Pearson be appointed as Honorary President of Cumbria ASA in recognition of his role as County coach and Masters Secretary over many years. This was unanimously agreed and will take effect as from today.
18. **Team Managers –** Lesley confirmed that everything is in place for the County Teams competition in Sheffield. In Grahams absence Martin will support the other members of team management. Richard and Karen Prokas are attending the competition and should another coach be required on poolside, one of those would help out. Thanks to Shaun for offering his assistance.
19. **County Welfare Officer –** Nothing to report
20. **County Volunteer Coordinator –** Helen distributed her usual list of officials to each club. Colin Evison is the new regional officials coordinator. Keith said that Russell Parker (Ulverston) is considering applying to go on the referees course. If he does, we should where possible allow him to shadow other referees on poolside.
21. **Any Other Business**
22. Stuart Cogan asked whether the water polo players within the County could form a combined Cumbria team. It was suggested that any interested players should contact Carlisle Aquatics.
23. The North Cumbria Network (Carlisle Aquatics, Cockermouth, Copeland, Penrith and Workington) are looking to set up the Young Volunteers Programme. Karen Carter SE NWR is actively involved and will assist is delivering the 4 module programme. The cost of running the programme including course costs is £840. The region has agreed to match fund 50% to each network matched by 50% from the County. The Young volunteers will also make a contribution of £30 to the network to cover the courses. It was agreed to support the network in the sum of £420. Some of the young volunteers in the South Cumbria network have starting helping on poolside and timekeeping at galas.
24. Tom Robinson (Ulverston) was the Scottish Open Water Champion and won the Coniston lake end to end swim.
25. Shaun thanked everybody for supporting the Workington Presidents Meet last weekend.

Meeting closed at 1.00pm