**CUMBRIA AMATEUR SWIMMING ASSOCIATION**

Minutes of the Executive Meeting held on Sunday 8th April 2018 at Wigton Rugby Club

**Present:** Martin Tickner (Secretary & President), Matt Hinde (Chairman), Mark Ralph (Vice Chairman), Ian Richardson (Copeland), Shaun Winstanley (Workington), Muriel Moffet (Carlisle Aq), Stuart Cogan (Carlisle Aq), Helen Smith-Ward (County Volunteer Coordinator), Craig Heggie (Workington), Ian Powley (Penrith), Heidi Jackson (Cockermouth), Graham Pearson (Masters Secretary)

1. **Apologies for absence:** Keith Chisholm (Treasurer), Lesley Capstick (Ulverston), Helen Robinson (Ulverston), Sam Bell (Diddy League Secretary), Lora Nicholson (Cockermouth), Raymond Watson (Past President), Julie Johnson (Kendal), Mike Bond (Kendal), Jenny Woodburn (Kendal), Marina Powell-Currie (Penrith)
2. **Minutes from the previous meeting (21st January 2018)** were signed as a true record of the meeting
3. **Actions arising from the previous minutes:**
4. Item 3c) Janette has 3 conflicting documents in respect of the County records, she will produce a definitive document for consideration at the next meeting.
5. **Inter-Association Competition 2018 –** The competition will definitely take place on Sunday 24th June at Blackpool with teams competing – Cumbria, N Lancs, Liverpool & D and a combined team from Bolton & D, Manchester & D and Central Lancs. The team management in 2017 consisted of Adam Lace (who is no longer coaching) and Jocelyne Lace (who will be on holiday this year). Martin has asked Julie at Kendal if the Kendal coaches are prepared to take on the role of team management and a response is awaited. Jocelyne may still be able to help to get the ball rolling in terms of selecting the team. Preferably 4 people will be required with at least one having completed the Team Manager module and the others must have L1 coaching.
6. **England Talent County Pathway –** 26 swimmers have been invited to the first training session at Kendal on Saturday 14th April, 25 have accepted. Assisting Graham and Lesley will be Craig Heggie, Linda Womack, Alan Gill and Darren Gibson. There is no payment to the coaches and no charge for the swimmers.
7. **Review of the 2018 Age Groups and County Championships –** There have been a number of comments regarding the age groups from Cockermouth, Workington and Ulverston in particular and it was felt that a sub-committee should be set up to review the 2018 competition and to make suggestions for the 2019 competition and the 2018 Winter Meet. Mark Ralph has agreed to chair the sub-committee and each club is invited to send a representative to the meeting which is to be held prior to the next executive meeting on 17th June. Names by 15th April to Mark at markrswim@gmail.com
8. **Welfare/Safeguarding Issues –** Following the first age group weekend at Carlisle, a safeguarding issue was brought to the attention of Cumbria ASA. Andy Gallagher has looked at the issues and produced a document including a parents code of conduct for all clubs to enforce and to distribute amongst all of their members/parents to say that Cumbria ASA will not tolerate inappropriate behaviour from spectators/parents towards individual children/swimmers. The document will be put on the Cumbria facebook page and the Cumbria website. It was also agreed that a one liner be added to safety announcements. Andy Gallagher offered his services as the Cumbria ASA Welfare Officer and this was accepted. A further issue was raised following the Ulverston Open in respect of officials wearing Cumbria polo shirts at non Cumbria ASA events. It was felt that this was not an issue.
9. **Reports:**
10. **Treasurer –** In Keiths absence there was no report
11. **Championship Secretary –** Martins report has already been distributed and subject to a couple of typos the report was accepted.
12. **Meet Organiser –** No report
13. **Diddy League Secretary –** Sams report has already been distributed and his excellent organisation of the galas was praised. There was not enough officials at Barrow particularly from Carnforth whilst at Copeland there was plenty but only 1 from Cockermouth. Martin and Ian will referee round 2 at Carlisle whilst Ray Browne and hopefully John Freestone will referee at Penrith. As the Grand Final is taking place at Workington and the likelihood is that Workington will not be in the top 8 clubs Workington ASC will require assistance to set up the pool etc. The next exec. meeting will be taking place prior the final so we should have enough people to assist Shaun.
14. **Masters Secretary –** Graham informed members that should anyone be competing at the European Masters in Slovenia 4 bed spaces are available in a Country House, contact Craig if anyone is interested. Initiatives are required to promote Masters swimming within the County and to build up a critical mass of swimmers.
15. **Team Managers –** No report
16. **County Welfare Officer –** Welfare issues have already been touched on earlier in the meeting
17. **County Volunteer Coordinator –** Helen has distributed her usual list of officials to all clubs. The list to be amended to include trainees. There has been some information on data protection on the recent Swim England North West Region newsletter. There is a registration date of 25th May, but it is still unclear as to who actually needs to register and who owns the data.
18. **Any Other Business –**
19. Congratulations to Penrith who have been awarded Swim Mark Certification.
20. Penrith has submitted an application form for a member who has taken the Level 2 teaching course. Providing all the relevant criteria has been met the funding will be granted.
21. Janette Ralph has produced a number of County Record certificates for signature by the President. It was agreed that a cut-off date of 1st January 2017 be applied if swimmers want backdated certificates. A replacement certificate will cost £5.00. It was agreed that 4 certificates should be produced for team records. Graham agreed that Masters swimmers do not need record certificates. Para records to be discussed at the next meeting **Action**

Meeting closed at 12.30pm